

Analyst (Management Consulting) vacancy (full time) – GoodCorporation Ltd

Are you a graduate or a young professional looking for a meaningful and impactful role?

Do you have strong ethical values and want to make a difference to the way business is run globally?

Would you like an opportunity to travel and work across a wide range of industries?

Are you looking to join an organisation with a positive, inclusive and inspiring workplace culture?

About GoodCorporation

We are experts in business ethics, compliance and corporate sustainability with an office in London employing just over 30 people and an office in Paris employing just over 10 people. We also have a network of associates worldwide.

Founded in 2000, GoodCorporation has worked in business ethics, compliance and sustainability for over 20 years. We support our clients in their development of responsible and ethical management practices that enhance their sustainability, and we understand the challenges businesses face. We have unparelled expertise in checking and measuring corporate behaviour and are recognised worldwide as leading business ethics and sustainability consultants.

We offer a broad range of services, including digital capabilities and e-learning services, covering ethical business practices such as integrity and compliance, anti-bribery and corruption, ESG, human rights, whistleblowing and grievance mechanisms, internal investigations, responsible supply chains, child protection and safeguarding, competition and anti-trust, governance, diversity and inclusion, bullying and harassment, data protection and the development and roll out of codes of conduct.

Over the last two decades, we have completed assessments and consultancy projects in some <u>90 countries</u> for <u>clients</u> ranging from FTSE 100 and CAC40 companies to smaller, private businesses. For further details, please go to our <u>website</u>.

Values

We are an organisation with a strong set of values that we strive to live by every day.





Role

Analyst: We are looking for up to three analysts to work with us as part of our delivery team. The successful candidates will ideally have some work experience, preferably in the field of business ethics, risk management, human rights or anti-corruption compliance and good knowledge of key laws, regulations and national and international standards such as the Corporate Sustainability Due Diligence Directive and the Economic Crime and Corporate Transparency Act.

Based at: The role will be based in our London office, 2-3 Melbray Mews London SW6 3NS. Analysts are expected to be in the office most of the time to foster learning opportunities, collaboration, teamwork and a strong company culture.

Primary role: Candidates will work to support teams on projects. Training will be provided.

Secondary role: To assist with business and corporate development

Start date: To be agreed

Type of contract: Full time permanent contract

Salary range: £35,000 to £40,000 per annum depending on qualifications and experience

Benefits: Life assurance cover, employee assistance programme, private healthcare, dedicated training programme, company sponsored group and individual language lessons (Spanish, French, Russian, Portuguese and Mandarin language lessons), annual away day and an active and diverse cultural and social activities programme

Core Responsibilities

The role is varied and involves work across a range of sectors and delivery in several countries around the world and will include:

- Working under the direction of GoodCorporation's project managers with our clients' ethics and compliance teams to review and develop policies and systems including deliverables such as codes of conduct; risk registers; benchmarking; risk assessment workshops; due diligence support; training, e-learning and embedding ethical practices
- Working under the direction of GoodCorporation's project managers to agree the scope of work, establish objectives, design timetables, ensure necessary logistics are in place, help conduct the work and write the report (liaising internally and with the client) to ensure the project is completed to a high standard on time and to brief
- Working under the direction of GoodCorporation's project managers on consulting projects which will typically include some type of diagnostic phase of work, an evaluation of options for the client and recommendations for action including internal and external interviewing; analysing quantitative and qualitative data; review and investigation of company policies and systems as well as report drafting and presentation of results



- Participating in the assessment of our clients' ethics and compliance programmes using GoodCorporation's frameworks
- Contributing to the development of GoodCorporation's products and services to meet market needs
- Contributing to GoodCorporation's business development activities by identifying business leads, taking part in responding to request for proposals and writing proposals
- Attending conferences and networking events in GoodCorporation's areas of expertise

Essential skills

- Can demonstrate outstanding academic performance and preferably a master's degree in a relevant subject or field
- Excellent interpersonal and people skills, able to build relationships quickly, demonstrate empathy and inspire confidence
- Excellent written, analytical and presentation skills as well as strong numeracy skills
- Has the ability to anticipate problems, show resilience and propose solutions
- Self-motivated and enthusiastic, able to deliver high quality work autonomously as well as in a team under pressure and to tight deadlines
- Excellent communication and organisational skills

Other requirements

- Has a good understanding of some of the fields in which we work, and the business ethics issues faced by companies
- The ability to read, write and speak in another language at a **fluent/business proficiency** level is an advantage. We are particularly interested in French, Spanish, Portuguese, Modern Standard Arabic, German and Mandarin speakers
- Can demonstrate a strong command of MS Office tools particularly Excel.
- Must be willing to travel for up to two weeks at a time up to three times a year; we anticipate such travel to occur up to three times a year

Summary

GoodCorporation is a vibrant, and growing company, with exciting career prospects. We attract people with strong ethical values wanting to make a difference to the way business is run globally. We are looking for candidates who share our ethical values and can stand up for principles, even in difficult situations.

At GoodCorporation, we believe that success starts with a happy supported team. We are passionate about creating a positive, inclusive and inspiring work culture where we believe in teamwork, mutual respect and supporting each other to achieve collective success. GoodCorporation employees are good team-players who



bring a positive and engaging attitude to work and who enjoy delivering high-quality work in a fun but hardworking environment. Our wellbeing committee are tasked with proposing and implementing a range of wellbeing initiatives such as an employee assistance programme, wellness action plans, monthly office drinks and quarterly foodbank collections. We also have an active and diverse cultural and social activities programme. Training will be provided in the form of a dedicated training programme, knowledge sharing and training sessions delivered by GoodCorporation employees and external providers as well as on the job shadowing. There will be opportunities for rapid professional growth and development for the right candidates.

This is an exciting time to join our team as we are growing fast and expanding our service portfolio to develop new propositions to help support our clients manage, adapt and keep pace with the changes in today's global marketplace.

GoodCorporation employs based on merit alone and does not discriminate. We offer equal opportunities for employment and promotion regardless of race, colour, religion, sex, age, marital status, sexual orientation, national origin, citizenship status, medical conditions (including genetic characteristics), pregnancy, disability, or any other basis protected by law.

How to apply

Please send your CV and a cover letter with an expression of interest to Ms Ranitha Watts, Head of HR and Operations, at <u>cv@goodcorporation.com</u>. Applications close at 17.00 on **4 March 2025**. Candidates will be shortlisted from **5 to 7 March 2025**. Candidates who are shortlisted will be asked to submit a short video. Should they be asked to go through to the next round, applicants should keep **1 and 2 April 2025** free for selection days. Applicants will be asked to attend one of these days in person and should set aside approximately half a day for the selection process. If you need any adjustments or accommodation at any point during the recruitment process, please let us know.